

	Item		Update	Actions and Recommendations	Who
	Calne LHFIG -	- Notes of meeting	ng held on 19 th January 2024 at 10:00 hrs, Harris Room, Calne	Library	
1.	Attendees and	l apologies			
	Attendees: Apologies:	Anne Henshaw Ioan Rees – Cal Alan Hill – Calne Dave Denny – H Andrew Sadler- John Henly – Hi Rebecca Chiver	Bremhill Parish Council – Calne Area Transport Ine Without Parish Council	To note	AB
2.	Notes of last n	neeting			
		3	The notes of the previous LHFIG meeting held on 13 th October 2023 were presented to the Area Board on Tuesday 5 th December, passing all recommendations.	To note	All



3.	Financial Position	al Position				
		The current balance for 2023/24, less previous commitments, stands at £14,888.84 (see Appendix 1). The Council has rolled out a new software operating system which includes financial management. Unfortunately there has been some teething issues and this has delayed invoices being issued. However, any outstanding invoices should be issued in good time for settlement by the end of the financial year.	To note	All		
4.	Priority Schemes					
a)	Active Travel Issue A3102 Calne Silver Street – alternative pedestrian / cycle route to and from town via Station Road	Scheme has been progressed via Fynamore Gardens and Wenhill Heights using Section 106 funds. A Cycle Tracks Order has now been promoted to designate all sections as shared use footways, concluding the work for this project.	To recommend to the Area Board that this Issue be closed.	Chair		
b)	Issue 3-20-11 Calne Anchor Road area – request for a 20- mph assessment.	Issue submitted by Cllr Thorn & Calne Town Council Installation of the new limit has now been completed and Highways are awaiting bills from the contractor.	Area Board to note.	AB		
c)	Issue 3-20-9 A4 Calne / Quemerford – Request for crossing point to enable access to Quemerford Post Office from Stockley Lane	Issue submitted by Calne Town Council Costs are now confirmed as: CAT Survey & Trial holes £1,473.62 Construction £7,407.80 Total = £8,881.42	Highways to issue invoice.	Highways		



		An invoice is to be issued to the Town Council for a sum of £2,664.43, (30% contribution).		
d)	Issue 3-21-8 C15 Compton Bassett – request for speed limit review	Issue submitted by Compton Bassett Parish Council The proposed changes have been advertised and no objections were received. Detail design is now underway for changes to be made on the ground. Installaton is anticipated late April / early May.	Area Board to note.	AB
e)	3-21-13 Calne Sandpit Road – Request for footway improvements and drop kerbs from York Road / Comet Crescent, ROW CLAN62	Issue submitted by Calne Town Council Construction work has been completed and final costs are now confirmed as £9,631.53. This is an underspend of £2,810.47 against the estimate of £12,442. Town Council contribution confirmed as 30% of actual cost, a sum of £2889.46.	Highways to issue invoice.	Highways
f)	3-22-1 A4 between Forest Gate and Black Dog – request for simultaneous traffic surveys	Issue submitted by Calne Without Parish Council The cost to implement changes, inclusive of legal fees is estimated at £10,000.00 and the Parish Council has agreed to a 30% contribution. The changes proposed have been advertised. Out of 19 responses, 11 have requested further changes, including the Parish Council, and matters will need to be considered in a report to the Cabinet Member.	Highways to consider objections	Highways
g)	3-22-2 Derry Hill / Studley – Request to provide a suitable shared use path between Studley and Derry Hill and an	Issue submitted by Calne Without Parish Council Taking reference from the new boundary plan, and after further discussions with the Definitive Map and Highway Records	Highways to undertake actions detailed and to arrange a site meeting.	Highways



	onward link to the Calne/Chippenham National Cycle route NCR 403.	team, Wiltshire's legal team are now content to reasonably assume that the whole of the width of the original footpath, which is now enclosed, all forms part of the cycle track. Seemingly the lack of an as built drawing when the cycle tracks order was created had previously left room for doubt. This is positive news and Highways can now begin to develop the detail design. The next steps include: • A "night-time" site visit to gauge levels of lighting. • To promote an extension of the Cycle Tracks Order at the Southern end, to close the missing link of the Highway boundary. • Approach the land owner (Guiness Partnership) to reach agreement for a free dedication of a short section of the adjoining path leading into Chapel Street to enable placement of corduroy paving. • Discussion with the Parish and Lansdowne Hall Management Committee to agree how best to link the Shared Use Path to the Highway network, at the entrance to the hall car park.		
h)	3-22-5 Calne Bremhill View – request for dropped kerbs and a review of the safety barriers to provide inclusive access to the open green space	Usue submitted by Calne Town Council Work on site had been halted due to the presence of electrical cables which are embedded into the foundation of the kerbs. SSE were contacted to undertake diversionary work to their cables but they have responded by quoting a sum of £18,342.01 to carry out this work. Clearly this expense cannot be justified and so Highways will leave the kerb in situ and form a bitumen ramp to the kerb, which will protrude slightly into the carriageway. Features like	Highways to complete the work	Highways



		this are normally provided as a temporary measure to maintain pedestrian access at construction sites, but these can be installed without causing safety concerns. Work will re-commence at the earliest opportunity.		
i)	3-22-14 Calne Prince Charles Drive / Ramsay Road – request for drop kerbs	Issue submitted by Calne Town Council Work has been completed and costs are now confirmed at £2,171.97. The estimate was for £2,500, an underspend of £328.03. Town Council contribution confirmed as 30% of actual cost, a sum of £651.59.	Highways to issue invoice.	Highways
j)	3-22-9 A3102 Mile Elm – request for "safety measures" and a speed limit review	Issue submitted by Calne Without Parish Council Work has been completed and costs are now confirmed at £4,267.17. The ball park estimate was £7,500, an underspend of £3,232.83. Parish contribution confirmed as 30% of actual cost, a sum of £1,280.15.	Highways to issue Invoice	Highways
k)	3-22-16 Compton Bassett – request for length of footway in the vicinity of the war memorial	Issue submitted by Compton Bassett Parish Council Edge of carriageway markings have now been painted with costs confirmed as £600, which is on budget. Parish contribution is therefore £180.	Highways to issue invoice.	Highways
l)	3-22-17 Calne The Strand – request for direction signs to	Issue submitted by Calne Town Council	Highways to issue invoice.	Highways



	Recreation Ground, Rugby Club and Bowls Club	The signs have been installed and costs are now confirmed as £556.83. This is an underspend of £293.17 against a ball park estimate of £850.00. Town Council contribution confirmed as 30% of actual cost, a sum of £167.05.		
m)	3-23-3 Foxham village – request for a speed limit review	Issue submitted by Bremhill Parish Council A formal speed limit review has recommended that a 30 mph speed limit be introduced between Brook Farm, West End and Gate Farm. Inclusive of new village gates, it is estimated that costs are likely to be in the region of £14,000. The review has been charged at £2,900, with the Parish contribution amounting to £870. The Parish has considered the report and wish to proceed with the changes recommended. They have offered a 30% contribution up to a maximum of £4,170. For discussion:	To recommend to the Area Board an allocation of up to £9,800 to advertise and install a new speed limit. Highways to issue invoice for the speed limit assessment. Highways to prepare legal schedules and plans for advertisement	Chair Highways Highways
n)	3-23-4 Bremhill Parish – request for village gates at 3 sites in Parish	Issue submitted by Bremhill Parish Council At the previous meeting Highways reported: East Tytherton Western Approach Provision of a gate on the nearside (on approach) may cause visibility issues when exiting nearby property? A 1m wide gate could be installed on the off-side, Ball park cost to supply and install, inclusive of temporary traffic management is £2,500. Foxham West End	To recommend to the Area Board that this Issue be closed.	Chair



		Provision of a single gate 1.5m in width on nearside (on approach) could be installed at a cost of £2,750. Gate is likely to obscure signs which may cost an additional £500. Savings could be achieved if included as part of the proposed speed limit changes. Tytherton Lucas Eastern Approach A pair of 1m gates could be installed at a ball park cost of £3,500 inclusive of temporary traffic management. Gates at Foxham to be considered as part of the new speed limit. The Parish are content for this issue to be closed.		
0)	3-23-5 Calne – request for Parking Review (various sites)	Issue submitted by Calne Town Council Request to undertake parking reviews at the following locations: Station Road Shelburne Road (junctions of Churchill Close & Brewers Lane Dakota Drive Harris Road (Calne Business Centre) Stanier Road Castlefields Woodhill Avenue Horsebrook Park Stockley Lane to The Croft Anchor Road (entrance to Bentley Grove) Thomas Court Lake View Wessington Court will now be considered as part of a Taking Action on School Journeys project for Holy Trinity Academy.	Area Board to note	AB



		Investigation work is underway and preliminary proposals will be issued to the Town Council for consideration at the earliest opportunity.		
p)	3-23-6 A342 Derry Hill Devizes Road – request for road surface gateway features.	Issue submitted by Calne Without Parish Council An estimate was provided based on the provision of new repeater signs and carriageway markings (excluding red HFS) of £3,000. Highways will replace the speed limit terminals at no cost to the LHFIG. The Parish has confirmed their 30% contribution, £900. An order has been placed to undertake this work and is likely to be completed during February.	Area Board to note.	AB
q)	3-23-7 Ratford Bremhill Lane – request for Horse & Rider warning signs	Issue submitted by Calne Without Parish Council The signs have been installed and costs are confirmed as £535.79. The Parish has confirmed their 30% contribution, a sum of £160.74.	Highways to issue invoice.	Highways
r)	3-23-8 A342 Sandy Lane – request for village gates and warning signs	Issue submitted by Calne Without Parish Council Concerns about speeding and the pinch point at the southern end of the village, where large vehicles struggle to pass each other. Highways have advised that Devizes LHFIG are to promote a reduction of speed limit to 40 mph within the narrow section and therefore northbound entry speeds should be reduced.	To recommend to the Area Board an allocation of £3,150 to undertake this project. Parish to confirm their 30% contribution.	Chair
		The estimated cost to provide a twin blade chevron (southbound) and road narrows sign (northbound), and village		



		gates at the north end of the village, inclusive of temporary traffic management is £4,500. Parish are content in principle to contribute 30% towards this project, a sum of £1,350. The LHFIG wish to proceed.		
s)	3-23-9 A342 Old Derry Hill – request for road narrows sign (Southbound)	Issue submitted by Calne Without Parish Council The sign has been installed and costs are confirmed as £503.54. The Parish has confirmed their 30% contribution, a sum of £151.06.	Highways to issue invoice.	Highways
t)	3-23-10 A4 London Road / nr Old Derry Hill – request to extend safety barrier by approx. 30 metres	Issue submitted by Calne Without Parish Council There are concerns that the existing barrier did not restrain a vehicle which left the carriageway heading towards Calne, entered private property, and resulted in a fatal collision. It should be noted that the purpose of the barrier is to restrain vehicles heading in the opposite direction. There is uncertainty as to whether this request sits within the remit of the LHFIG. Vehicle Restraint Systems are managed by the Council's Structures Team and this request has been forwarded to them for consideration. Structures Team has visited the site and have suggested a site meeting with the Parish Council to discuss matters.	Highways to arrange a site meeting	Highways
u)	3-23-11 Derry Hill Church Road and Studley Lane – request for Traffic Management (calming) measures.	Issue submitted by Calne Without Parish Council Parish are concerned that the features provided within the 20 mph Zone are not fully effective and have requested further measures as detailed in their Road Safety Feasibility Study.	Area Board to note Highways to continue with preliminary design activities.	AB Highways



		The Parish have requested that this scheme is developed with Issue 3-23-12, to enable both projects to be submitted as a single substantive scheme. Highways have met with the Parish to discuss potential improvements. There are 5 sites requiring a topo survey in order to develop a scheme, estimated at a total cost of £6,000. Savings might be achievable if these were to be ordered as a single package. The Parish has agreed to cover a 30% contribution. The LHFIG support this in principle, but are unable to make funding available for the Topo surveys until next financial year.		
V)	Issue 3-23-12 Studley Village — Request for a 20 mph Zone and Traffic Management (calming) measures.	Issue submitted by Calne Without Parish Council Parish request the introduction of a 20 mph Zone (village is currently subject to the National Speed Limit) and also request measures detailed in their Road Safety Feasibility Study. Highways have met with the Parish to discuss potential improvements. There are 6 sites requiring a topo survey in order to develop a scheme, estimated at a total cost of £6,700. Savings might be achievable if these were to be ordered as a single package. The Parish has agreed to cover a 30% contribution. The LHFIG support this in principle, but are unable to make funding available for the Topo surveys until next financial year. The Parish also wish to proceed with a Speed Limit Review which is charged at a fixed cost of £2,900. The Parish has agreed to cover a 30% contribution. The LHFIG are able to commit funding for the Speed Limit Review.	To recommend to the Area Board an allocation of £2,030.00.	Chair



w)	3-22-20 A4 Cherhill (various roads) – request for drop kerbs	Issue submitted by Cherhill & Yatesbury Parish Council Feasibiltiy work is underway to provide drop kerbs at Park Lane, Middle Lane and Oliver's Hill at an estimated cost of £11,000. The site at Middle Lane is proving to be more of a challenge as the footway each side of the lane does not align. Consideration is being given to re-route the path through the layby, which in turn might address the problem of parked vehicles. Further details will be shared with the Parish at the earliest opportunity.	Highways to continue with the detail design	Highways
x)	3-22-21 A4 Cherhill junction with Middle Lane – Request to close Lay-by	Issue submitted by Cherhill & Yatesbury Parish Council Parked cars causing visibility issues when joining the A4. Whilst the Parish favour the placement of bollards to prevent parking, please refer to the note above.	Highways to continue with the detail design	Highways
у)	3-22-25 Calne Quarr Barton – upgrade of road surface to enable better access for wheel chair users	Issue submitted by Cllr Trotman and Calne Town Council Work to upgrade the surface would include: • Weed treatment. • Sweep and removal of detritus • Some patching • Milling of current surface • Provisin of slurry seal to form new top surface A ball park estimate to undertake this work is £10,000.	Local Highways are engaging with the Major Maintenance team to confirm the design and estimate.	Highways



		Site clearance work has been undertaken to evaluate the full extent of the project.		
5.	New Requests and ongoing Is	sues		
a)	3-22-15 Calne Greenacres Way Bypass / Beversbrook Sports Facility – request for bus service and infrastructure	Issue submitted by Calne Town Council The Town Council have requested the creation of a lay-by on the North side of the A3102, to allow the bus to pull off of the main carriageway. A length of new footway would also be needed to link to the entrance to the sports centre. This request is being considered as part of the A3102 Safety Study and is wrapped up in a package of work to improve safety and infrastructure at the junction with Stanier Road, the signal controlled crossing and access to and from Beversbrook sports facility and allotments. Details will be released once the feasibility study for improvments has been concluded.	Area Board to note.	AB
b)	3-22-24 A4 Curzon Street Calne – request for Traffic Calming Zone and / or part time 20 mph limit during school journey times	Issue submitted by Calne Town Council Springfield Academy has raised concerns about road safety by the school on the A4. Traditional calming measures such as humps and chicanes are ruled out due to the strategic nature of the route, and the amount of freight traffic. Only realistic option is to consider a part time 20 mph speed limit, imposed by signing and flashing wig-wags. These would operate during normal school journey times only. Town Council to engage with the school to establish their true concerns.	Area Board to note.	AB



		Town Council are awaiting a response from the school.		
c)	3-23-14 A3102 Hilmarton and Goatacre – request for posts / ground sockets to enable SID deployment at 4 sites.	Issue submitted by Hilmarton Parish Council Following a meeting with the Parish Council it has been established that the Parish are looking to set up 4 permanent sites for SID enforcement, and that units are to be purchased during the new financial year. Details are included as Appendix 2 and the estimate stands at £1,500. Highways have acknowledged their part in delaying this project and as a gesture of goodwill have offered to fund the Parish's contribution of 30%. The LHFIG are content to proceed.	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £1050.00	Chair
d)	3-23-15 A3102 Goatacre The Green – request for a Road Safety Review	Issue submitted by Hilmarton Parish Council Highways have met with the Parish to discuss their concerns, which include speeding, the frequency of collisions by The Green and the reduced height of the kerb adjacent to the cottages, also at The Green. Highways can confirm that Goatacre remains on the list for consideration as part of the A3102 Safety Study and upgrades to signing, road markings and kerb provisions are to be looked at in detail. Issue to remain on LHFIG agenda whilst the study progresses.	Area Board to note.	AB



e)	3-23-16 Tytherton Lucas – request for horse and rider signs to be added to the village nameplates	Issue submitted by Bremhill Parish Council Highways has inspected the nameplates and both are noted as being in poor condition and it is not feasible to simply bolt on additional signs. Replacements (see Appendix 3) can be provided at a cost of £500 for each installation. Given the maintenance element of this work, Highways are prepared to cover the cost of one sign assembly – Parish to contribute 30% of £500 (£150.00). LHFIG are content to proceed.	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £350.00.	Chair
f)	3-23-17 A4 Calne London Road – request for pedestrian crossing facility	Issue submitted by Calne Town Council There is a fixed fee of £2,500 to undertake a pedestrian crossing assessment. Following careful consideration, it was agreed that this Issue was no longer a community priority for the LHFIG.	To recommend to the Area Board that this Issue be closed.	Chair.
g)	3-23-18 Various sites, Calne Without Parish – request for posts / ground sockets to enable SID deployment at 5 locations	NEW Issue submitted by Calne Without Parish Council The Parish confirmed their requirements for 5 ground sockets and 2 posts.	Highways to investigate	Highways
h)	3-23-19 Junction of A4 and A342 at Old Derry Hill – request for improved signing and road markings.	NEW Issue submitted by Calne Without Parish Council Safety concerns at junction with Old Derry Hill.	Highways to arrange a site meeting.	Highways



		No obvious solution to this concern but Highways will arrange a site meeting with the Parish to consider the issue.		
i)	3-23-20 East Tytherton / Wick Hill, Maud Heath Causeway – request for Footway reconstruction and provision of passing places	NEW Issue submitted by Bremhill Parish Council Safety concerns with cars mounting the footway to pass other vehicles. Issue was first considered by the CATG in 2014 and again in 2017, see Appendices 4 and 5 for background information. The scheme was not pursued last time around due to concerns over spirraling costs and it has been suggested that a new estimate might well be double the previous figure. It was agreed that the request in its current form was outside of the scope of the LHFIG and that the Issue be passed back to the Parish Council for further discussions with the Trust, not least to investigate alternative funding streams.	To recommend to the Area Board that this Issue be closed.	Chair
j)	3-23-1 Calne Wood Street / Phelps Parade Zebra Crossing – safety concerns	NEW Issue submitted by Calne Town Council Safety concerns with cars blocking the crossing and sight-lines to the crossing. It was agreed that a site meeting with the Town Council would be the best way forward.	Highways to arrange a site meeting.	Highways
k)	3-23-22 Stockley & Broads Green – request for speed limit review	NEW Issue submitted by Calne Without Parish Council Speed limit reviews are charged at a fixed cost of £2,900.	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £2030.	Chair



		Request includes for the introduction of 40 mph buffer speed limits and extensions to current 30 mph restrictions. The LHFIG are content to undertake this review.	Parish to confirm their 30% contribution, a sum of £870.	Parish
1)	3-23-23 Various sites, Bremhill Parish - request for posts / ground sockets to enable SID deployment at 3 locations	NEW Issue submitted by Bremhill Parish Council The Parish confirmed their requirements for 3 ground sockets and 2 posts.	Highways to investigate	Highways
6.	Other items			1
a)	Sustrans Route 403 - Calne to Avebury	An update has been provided by the working party and is included as Appendix 6.	To note	All
	A3102 Safety Project	Wiltshire Council has been granted £6.98m from the Department for Transport's Safer Roads Fund to help make the A3102 from the M4 to the A350 at Melksham safer for all road users. The money will be spent on a range of safety measures, such as re-designing some junctions, improvements to signing and pedestrian crossing facilities.		
b)		Whilst feasibility studies continue, site clearance work has begun to re-establish sight lines and visibility splays. Highways are to establish a dedicated web page to provide updates on this project. A link will be shared with the LHFIG members when this is available to view.	To note	All
c)	Deadline for submitting LHFIG Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.	To note	All



		Highway Improvement Requst forms should be sent to our dedicated mailbox, LHFIGrequests@wiltshire.gov.uk The deadline for our next meeting is 12 April 2024.		
8.	Dates of future meetings: Friday 26 April 2024, Friday 26 July 2024, Friday 18 October 2024 and Friday 31 January 2025. All meetings to be held at the Harris Room, Calne Library, commencing at 10:00 hrs.			

Calne Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Becky Chivers

Community Engagement Manager - Ros Griffiths

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **-£4,541.01**. It should be noted that some of the schemes on the priority list will roll over to the new financial year.



3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Calne Area Board

- 7.1 To allocate funding to Issues already on the Priority Schemes List: 3-23-3 Foxham Speed Limit £9,800, 3-23-8 Sandy Lane Gates & Signs £3,150 & 3-23-12 Studley Village Speed Limit Review £2,030
- 7.2 To add the following Issues to the Priority Schemes List with funding: 3-23-14 Hilmarton & Goatacre SID Posts £1050, 3-23-16 Tytherton Lucas Warning Signs £500 & 3-23-22 Stockley & Broads Green Speed Limit review £2030.

7.3 To close the following Issues:

Active Travel Calne Silver St, 3-23-4 Bremhill Parish Village Gates, 3-23-17 Calne London Road Crossing, 3-23-20 East Tytherington Maud Heath Causeway